



Our Motto - Aim, Act, Achieve

M: 9536178422

# NEW ERA ENGLISH ACADEMY

Affiliated to CBSE Board (No.: 2130614), New Delhi

9th Km. Stone, Near DEVLA (Behat Road), Chakrota Road, Saharanpur (U.P.)

School Code : ~~54067~~ 81190

Ref. No. ....

Date 10/8/23

SCHOOL MANAGING COMMITTEE  
(As per C.B.S.E. Norms )

S.No	Name	Post	Address	Occupation	Phone
1	Smt. Alka Jain W/o R. Jain	President	A-88, AvasVikas Colony, Saharanpur	House wife	7895792905
2	Sh. Gaurav Jain S/o Dr. M. M. Lal Jain	Manager	21, Mission Compound, Saharanpur	Business	9837885581
3	Sh. Jatin S/o Sh. Babloo	Treasurer	Near KhemkaSevaSadan Mission Compound, SRE	Business	9837018148
4	Sh. Abhinav Jain S/o Sh. Rakesh Kumar Jain	Member	Kishore Bagh , Delhi Road, Saharanpur	Business	9412080892
5	Smt. Meenakshi Jain D/o Late Sh. ManoharLal Jain	Member	Ward -2 H. No 372 Mission Compound, Saharanpur	House wife	9536690860
6	Smt. Pooja W/o Late Sh. Balwinder Sachdeva	Member	B-1, Model Town, Mission Compound, Saharanpur	Business	9837065148
7	Smt. Meenu Jain W/o G.K Jain	Principal	Prem Vatika, Saharanpur	Ex- Office Member	9837775581
8	Smt. Nikki Devi W/o Rahul	Parents Rep.	Village Kolki Ranghar, Saharanpur	Pvt Service	9759855174
9	Shri. Amit S/o Rampal (Kaka)	Parents Rep.	Village Ghunna, Saharanpur	Pvt Service	7830250458
10	Smt Meenu Chopra W/o Anjul Chopra	Teacher Rep	Hakikat Nagar, Saharanpur	Teacher	7500294499
11.	Smt. Shalini Khanna W/o Inder Khanna	Teacher Rep	Madho Nagar, Saharanpur	Teacher	9634775659
12	Smt Jyoti Kawatra W/o Rajneesh Kawatra	Teacher Rep Other School	Jawla Nagar Gali No 2, Saharanpur	Teacher	9997055756
13.	Sh. Deepak Verma S/o Subash Chand Verma	Teacher Rep Other School	Arya Nagar, Behat Road Saharanpur	Teacher	9761888868
14	Principal Parveen Malik S/o Mr Malik	Member	K.V.Air Force, SarsawaStn. Saharanpur	Proposed Representative ofCBSE	0132 2646030
15	Principal M.K Matoo S/o Mr Matoo	Member	Navodhaya Vidhalaya Rampur Maniharan Saharanpur	Proposed Representative of CBSE	01336- 252115
16.	To Be Proposed (As per UP Govt)Member by DEO	Member		Proposed Representative by DEO	

21, Sanjay Gandhi Park Lane, Mission Compound, Saharanpur (U.P.) 247 001

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## PARENTS TEACHER ASSOCIATION (PTA) – 2023-24

PRINCIPAL

MEENU JAIN

SECRETARY

RITU RUHELA

TREASURER

JATIN SACHDEVA

TEACHERS MEMBER

1. SHALINI KHANNA
2. MEENU CHOPRA
3. VIRENDRA TALWAR
4. RAJNI GANDHI
5. MEENAKSHI ROHELA

PARENTS MEMBERS (GIRLS)

1. SAPNA W/O SUDHIR KUMAR (VAISHALI)
2. NEELAM W/O PARMOD (CHARU KASHYAP)
3. UPASANA W/O AKSHAY KAPIL (NITYA KAPIL)

PARENTS MEMBERS (BOYS)

1. AFSANA W/O KHALID (MOHD SUHAIB)
2. BABITA W/O RAVINDRA KUMAR (DISHANT PRATAP)
3. UMA RANI W/O OMBIR SINGH (HARSHIT RANA)

Manager  
New Era English Academy,  
Saharanpur

PRINCIPAL  
NEW ERA ENGLISH ACADEMY  
BEHAT ROAD SAHARANPUR

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## SEXUAL HARASSMENT COMMITTEE

### PROTECTION OF CHILDREN FROM SEXUAL OFFENCES (POSCO) ACT 2012 AND SEXUAL HARASSMENT OF WOMEN AT WORK PLACE ACT 2013

The Protection of children from sexual offence Act-2012 (POSCO) provides protection to all children under the age of 18 years from sexual abuse. Sexual harassment can be defined as "Unwelcome" sexually determined behavior (whether directly or by implication) as:-

- ❖ Physical contact and advances.
- ❖ Demand or request for sexual favour.
- ❖ Sexually coloured remarks.
- ❖ Showing pornography.

Sexual harassment of women at work place (prevention, prohibition) and Redressal Act, 2013 and rules framed there under, the complaints committee earlier, constituted under the vishakha guidelines and norms laid down by the Hon'ble Supreme Court of India has now been constituted of the above act. The act came into force from 9 December 2013.

Internal complaint committees consisting of the following members has been constituted for ensuring safe, secure and supporting environment for the student as well as for the staff members. The members of committee areas:-

### Internal Complaints Committee on sexual Harassment for Student under POSCO Act, 2012

- |                                    |                             |
|------------------------------------|-----------------------------|
| 1. Mrs. Meenu Jain                 | (Principal)                 |
| 2. Mrs. Rakhi Rani (Senior Wing)   | (Female Teacher)            |
| 3. Anshika                         | (Female student- Class-XII) |
| 4. Harsh Pal                       | (Male student- Class-XII)   |
| 5. Mrs. Ruchi Dhiman (Junior Wing) | (Female Teacher)            |
| 6. Mr. Harsh Tyagi                 | (Male Teacher)              |
| 7. Mrs. Mamta Narwal               | (Parents Representative)    |

  
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The committee will take immediate action on reported cases misbehavior or any kind of sexual abuse in the school premises.

We have adopted measures proposed by CBSE and are following guidelines that may be issued by the relevant state authorities on safety and security of school children so in this regard we also conduct counseling proposed by UP Government i.e "Anti Romeo squad" by team from police department for awareness about sexual abuse in girls.

**Committee members meeting:** -Gender sensitization meeting is being conduct on a quarterly basis where POSCO Act is discussed. The members are trained to attend to adolescence related issues. They are primarily made aware to notice the behavior pattern of children. This includes sudden decline in performance, lack of interest, depression etc. the teachers are trained how to deal with such student also trained to talk to parents on this subject.

**Student Workshop:** -In order to provide a safe, protective and conductive environment we keep conducting workshops wherein children are taught to differentiate between good touch and bad touch. They are encouraged not to hide things and to report to their teacher. There is also provision of receiving complaints if any complaints so far.

**CCTV Cameras:** -The entire school premises and everyclassrooms is under CCTV surveillance which is personally monitored by the head of the institution.

## Internal Complaints Committee on sexual Harassment of women at work place Act, 2013

- |                       |                                  |
|-----------------------|----------------------------------|
| 1. Mr.Gaurav Jain     | (Manager)                        |
| 2. Mrs.Meenu Jain     | (Principal)                      |
| 3. Mr. Jatin Sachdeva | (Administrative Member)          |
| 4. Mrs. Upasna        | (Parents)                        |
| 5. Mrs. Satinder Kaur | (Senior Teacher)                 |
| 6. Mr. Shiva Panwar   | (Teacher- "Discipline Incharge") |

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## Grievance Redressal Mechanism Committee – 2023-24

As per guidelines issued vide CBSE's circulars committee for redressal of grievances have been set up with the following members:-

### Grievance Redressal Cell

S.No.	Members	Designation
01	Mr. Gaurav Jain	Manager
02	Mrs. Meenu Jain	Principal
03	Mrs. Satinder Kaur	TGT
04	Mrs. Meenu Chopra	TGT
05	Mr. Anil Verma	PRT
06	Mansi Badaria	Student Representative (Class X student)
07	Anshika Chauhan	Student Representative (Class X student)

The Grievances may broadly include the following complaints of the aggrieved students.

- Academic
- Non Academic
- Grievance related to Assessment
- Grievance related to Victimization
- Grievance related to Attendance
- Grievance regarding conducting of examinations
- Harassment by Colleague students or the teachers etc.

The cell is intended to find solutions for problems like sexual harassment- any kind of physical or mental harassment, Complaints regarding classroom teaching, Completion of syllabus.

The Grievance Redressal cell convenes meetings periodically and takes steps to redress the grievance.

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